

Guidelines for the disposition of a deceased person when the Public Guardian and Trustee is one of the following:

- Executor for the estate
- Committee for the Deceased's next of kin
- Official Administrator for the Province of British Columbia
- Committee for the Deceased

Note: These guidelines do not apply when another individual with a higher authority under the Cremation, Interment and Funeral Service Act is willing to negotiate and enter into a contractual agreement for services directly with the funeral service provider.

Direct Disposition Package - \$1,575.00

The basic fee for the immediate direct disposition of the Deceased includes:

- Securing a release and transfer of the deceased: From place of death to funeral home within a 32 km* radius
- Administration, Documentation and Registration: Obtaining Medical Certification of Death, completing and registration of documentation and obtaining burial/cremation permit.
- Professional and staff services: Complete personal supervision of all service arrangements including co-ordination of service arrangements and preparation of an obituary notice.
- Preparation of the Deceased: Includes sanitary care and casketing
- Facilities and Equipment: Includes use of the preparation room, refrigeration ** and service areas
- Transfer vehicle: Transfer of the Deceased from the funeral home to the cemetery or crematorium

* After 32 km an additional fee of \$1.25 per km will apply.

** After 10 days an additional fee of \$40.00 per day will apply to storage and refrigeration of the deceased. The funeral service provider should contact the PGT within 5 days of storage and refrigeration of the body to ensure that the PGT will be providing instructions concerning the disposition of the deceased person.

Funeral/Memorial Service Package – up to an additional \$1,575.00

Includes all of the direct disposition services and may include some or all of the additional service items listed below:

- Co-ordination of bereavement rites and ceremonies
- Attendance of staff at bereavement rites and ceremonies and visitation
- Embalming, dressing and hairdressing
- Use of chapel or funeral home facilities for memorial or funeral services

Note: Not all the additional service items need to be requested by the PGT legal representative. There may be situations where less service is provided at less than the \$1,575.00 – for example, only embalming is required, and then the funeral provider would charge for embalming only.

Public Guardian and Trustee of British Columbia FSABC Funeral Cost Guidelines

Additional Expenses

1. Casket:

As required under the Cremation, Interment and Funeral Service Act and whether cremation or burial is chosen, the Public Guardian and Trustee will pay for:

- A) #5 Blue Lawton or the #50 Blue Lawton (or equivalent) at actual invoiced cost, plus a merchandising mark-up of up to 20 percent, plus the cost of freight to the funeral home; or
- B) A basic container that is suitable for cremation and meets the requirements set out in the regulations of the CIFSA at actual invoiced cost, plus a merchandising mark up of 20 percent plus the cost of freight to the funeral home.

2. Burial and Cremation Costs:

The funeral service provider will coordinate with the crematorium and/or cemetery the final disposition of the deceased as authorized by the legal representative of the deceased under the Cremation Interment and Funeral Service Act.

Where applicable, the PGT agrees, against invoices or comparable documentation to reimburse the funeral service provider for cash advances for actual Cemetery and Crematorium fees paid as per the Crematorium and or Cemetery Schedule of Rates including:

a. Cemetery Costs

- Cost of burial plot
- Grave opening and closing fees
- Additional costs (grave liner, container, pouch – where required by cemetery)

b. Cremation Costs

- Crematorium fees
- Urn (to a maximum of \$400.00)
- Cost of cremation plot/niche
- Grave opening and closing fees
- Additional costs (grave liner if required by cemetery)

Third party cemetery and crematorium costs should be negotiated directly with the cemetery and where applicable be invoiced by the cemetery directly to the PGT.

3. Actual costs items include:

- Actual Cost of the Death Certificate per BC Vital Statistics Agency current fee schedule.
- Actual courier costs to forward the death certificate to the PGT office.*
- Actual cost of the obituary notice plus photocopy of the advertised notice together with actual invoice to the PGT
- Actual cost of honorariums for clergy, as authorized
- Actual cost of crematorium and/or cemetery fees, with invoices.
- Actual cost of other items or services required due to cultural, religious or personal beliefs.
 - *Note:* The funeral service provider is to send the original death certificate by courier to the PGT unless otherwise requested by the PGT representative.
 - The actual cost of the courier is to be included in the original invoice.